



Standard Healthcare Services College of Nursing

ATTESTATION POLICY

Purpose

This policy establishes procedures for the use, review, validation, and retention of student attestations related to institutional disclosures, licensure or certification eligibility, graduate surveys, and other compliance requirements.

Policy

The College may require students or graduates to submit signed and dated attestations acknowledging receipt of disclosures or confirming the accuracy of information provided to the College. Electronic signatures and electronic acknowledgments are considered valid and binding.

Attestations may include:

- Graduate survey attestations;
- Licensure or certification disclosure acknowledgments;
- Confirmation of intended state of employment following graduation; and
- Other compliance-related attestations.

The College provides disclosures regarding whether its programs satisfy applicable educational requirements for licensure or certification in states where students are physically located.

The College shall not enroll a prospective student located in a state where the program does not meet educational requirements for licensure or certification unless the student submits a signed and dated attestation:

1. Confirming receipt of the disclosure;
2. Identifying the state in which the student intends to work following graduation; and
3. Confirming understanding that the program satisfies the educational requirements in that state.

The College may validate attestations through review of institutional records, supporting documentation, student location information, graduate surveys, or other reasonable verification methods. The College reserves the right to request additional documentation at any time.

False or misleading attestations may result in administrative or disciplinary action.

Attestations and related documentation shall be maintained in accordance with the College's record retention practices.